

MINUTES OF CITY COUNCIL MEETING MARCH 7, 2017

1. **Call to order.** Meeting was called to order at 6:00 P.M. by Mayor Pro Tem Jim Mastergeorge.
2. **Invocation.** Steven Tindell provided the Invocation.
3. **Roll Call.** Councilmembers present: Jeremy Stivener, Vernon Leuschner, Jim Mastergeorge, Steve Janics, and Steven Tindell. Bert Echterling and Jimmy Rogers were absent.
4. **Approve Minutes from: February 7, 2017:** Councilmember Steve Janics motioned to approve the minutes from the February 7, 2017 meeting as written. Councilmember Jeremy Stivener seconded this motion. Voting in favor; Stivener, Leuschner, Mastergeorge, Janics, and Tindell. Motion carried unanimously.
5. **Citizen Comments.** None
6. **Discussion and possible action regarding the City of Robinson, Texas Annual Financial Report by Cunningham, Shavers, Christensen and Wright, L.L.P., Certified Public Accountants for Fiscal Year ending September 30, 2016.** Tom Cunningham with Cunningham, Shavers, Christensen and Wright, L.L.P., presented the City of Robinson Annual Financial Report to Council. Councilmember Leuschner asked how Robinson compares to other municipalities audited by the same firm. Mr. Cunningham stated very well, and Robinson was among the top. Mayor Pro Tem Jim Mastergeorge asked about the financial loss as indicated in the report. Mr. Cunningham indicated this was a miniscule amount, and City Manager Craig Lemin mentioned the additional costs incurred regarding the payouts from the previous year. Councilmember Vernon Leuschner motioned to accept the report as presented. Councilmember Jeremy Stivener seconded this motion. Voting in favor; Stivener, Leuschner, Mastergeorge, Janics, and Tindell. Motion carried unanimously.
7. **Discussion and possible action regarding all matters incident and related to the issuance and sale of “City of Robinson, Texas, General Obligation Refunding Bonds, Series 2017”, including the adoption of Ordinance 2017-004 authorizing the issuance of such bonds, establishing parameters for the sale and issuance of such bonds and delegating certain matters to authorized officials of the City.** City Manager Craig Lemin presented this item, and stated the city has an opportunity to refund 2007 and 2010 Certificates of Obligation to take advantage of lower interest rates that would provide net savings of approximately \$375,000 over the remaining life of the debt. Jennifer Douglas Ritter with Specialized Public Finance provided a brief overview regarding the preliminary statements as well as the proposed timeline. Mayor Pro Tem Jim Mastergeorge asked if other municipalities were taking advantage of refunding. Mrs. Ritter stated yes, this was standard. Councilmember Leuschner asked for an explanation regarding what the 2007 and 2010 bonds were used for. Finance Director Karen Sanchez

provided this information. Mayor Pro Tem Jim Mastergeorge asked when the original bonds would mature. Mrs. Ritter stated both would mature in 2029, and reminded Council this would not extend the bonds, but rather refinance the existing debt. Councilmember Jeremy Stivener motioned to approve Ordinance 2017-004 as presented. Councilmember Steve Janics seconded this motion. Voting in favor; Stivener, Leuschner, Mastergeorge, Janics, and Tindell. Motion carried unanimously.

- 8. Receive Walker Partners Engineering Update regarding water and wastewater capital improvement projects.** City Manager Craig Lemin opened this item, and Clark Gauer with Walker Partners provided an overview of the water and wastewater capital improvement programs outlining completed projects, projects in process, and future projects within the plans. City Manager Craig Lemin stated we were nearing the completion of the priority 1 projects; therefore, it is a good time to review the original assumptions and determine if priorities have changed in the past 4 years. Council discussed delays, funding, and priorities. Council requested staff present an updated model to get a better feel for where we stand today, as well as an updated cost projection of priority 2 projects. No action was taken.
- 9. Discussion regarding Code Enforcement related ordinances.** City Manager Craig Lemin opened this item, and stated Councilmember Steve Janics previously requested discussion regarding code enforcement and turned the item over to him. Councilmember Janics said he had concerns regarding the main thoroughfare along Highway 77, and wanted staff to be more aggressive moving forward. Council discussed code enforcement issuing citations, as well as conducting surveys seeking citizen input regarding the current trash services. No action taken.
- 10. Discussion regarding City of Robinson Board and Commission appointment procedures.** City Manager Craig Lemin presented this item. Mr. Lemin stated Mayor Echterling previously requested staff review the current procedures in place regarding appointments to Boards and Commissions. Mr. Lemin stated staff created an application as well as a recruitment flyer which is now available on the city's website. Mr. Lemin also said staff created a proposed contract outlining the roles and responsibilities of each appointee to ensure the Board or Commission does its best work possible in pursuit of its duties. Mr. Lemin provided a summary of the current vacancies, and stated conducting pre-interviews of the applicants would be helpful prior to appointments. Council approved of the application, and agreed with conducting interviews. No action taken.
- 11. Discussion regarding scheduling a Street Program Workshop.** City Manager Craig Lemin presented this item to Council. Mr. Lemin stated staff and our engineers have been gathering information on specific streets to put together recommendations for the street program for the next 3 years. Mr. Lemin said there are specific issues that have arisen on some streets that are going to require exploring several options. Mr. Lemin said it would be beneficial to the Council to have a work session to go out to some of these streets and see the issues first hand because photos do not always provide a clear understanding of the scope of the challenges. Mr. Lemin stated staff believes it will allow the council to have a

better understanding of the issues and challenges we face when we bring the program to you in April. Council scheduled a Special Called Council Meeting regarding the street program for March 21, 2017 at 5:45 pm. No action taken.

12. Discussion regarding scheduling a Strategic and Budget Planning Workshop. City Manager Craig Lemin presented this item and stated he would like to conduct a council/staff strategic and budget planning workshop in April or the first half of May. This would allow us to identify and prioritize specific needs for the FY 2017-18 budget, and the 3 to 5-year period following that budget. Council scheduled a Special Called Council Meeting for Saturday, May 6, 2017, beginning at 8:30 am. No action taken.

13. Councilmember requests for items to be placed on future agendas. Councilmember Steve Janics thanked the Robinson Police Department for their collaborative efforts with the McLennan County Sheriff's Department during a recent operation conducted in Robinson.

14. Adjourn. Meeting adjourned at 8:27 p.m.