MINUTES OF CITY COUNCIL MEETING APRIL 3, 2018

1. **Call to order**. Meeting was called to order at 6:00 P.M. by Mayor Bert Echterling.

2. **Invocation**. Pastor Sam Shreffler provided the Invocation.

3. **Pledge of Allegiance**. Council, Staff, and Citizens joined in the Pledge of Allegiance.

4. **Roll Call**. Councilmembers present: Jimmy Rogers, Jeremy Stivener, Brenton Lane, Bert Echterling, Jim Mastergeorge, and Steven Tindell. Councilmember Steve Janics was absent.

5. **Approve Minutes from: March 6, 2018 and March 14, 2018.** Councilmember Jeremy Stivener motioned to approve the minutes from the March 6, 2018, and March 14, 2018 meetings as written. Councilmember Jimmy Rogers seconded this motion. Voting in favor; Rogers, Stivener, Lane, Mastergeorge, Tindell, and Echterling. There were no opposing votes and motion carried unanimously.

6. **Citizen Comments.** None.

7. **PUBLIC HEARING: Conduct a Public Hearing, consider and possible action on Ordinance 2018-002 amending Ordinance No. 2014-003 adopting an updated Future Land Use Map within the Comprehensive Plan.** The Public Hearing was opened at 6:03 p.m. Planning and Development Director Justin French provided an overview of the Updated Future Land Use Map and stated the Planning Zoning Commission recommended approval at their January 16, 2018 meeting by a vote of 4-0. After no further discussion the Public Hearing was closed at 6:04 p.m. Councilmember Jeremy Stivener motioned to adopt Ordinance 2018-002 adopting the Future Land Use Map as presented. Mayor Pro Tem Jim Mastergeorge seconded this motion. Voting in favor: Rogers, Stivener, Lane, Mastergeorge, Tindell, and Echterling. There were no opposing votes and motion carried unanimously.

8. **PUBLIC HEARING: Conduct a Public Hearing, consider and possible action on Ordinance 2018-006 replacing Ordinance No. 2014-004, and Ordinance No. 2016-016 adopting a Comprehensive Zoning Ordinance and Official Zoning Map for the City of Robinson.** The Public Hearing was opened at 6:06 p.m. Planning and Development Director Justin French provided an overview of the the latest Zoning Ordinance and Zoning Map. Mr. French presented two additional changes to the proposed zoning map regarding 417 N Robinson Drive and 443 Downsville Road. After no further discussion the Public Hearing was closed at 6:11 p.m. Following discussion, Council felt the proposed zoning change to property located at 443 Downsville road was consistent with the adjacent properties but did not agree with the proposed use for the property located at 417 N Robinson Drive and stated this could be brought back to Council as a separate zoning request should the property owner desire. Councilmember Brenton Lane motioned to adopt Ordinance 2018-008 adopting a Comprehensive Zoning Ordinance, and Official

Zoning Map with the amendment to the property located at 443 Downsville Road as presented. Councilmember Jeremy Stivener seconded this motion. Voting in favor: Rogers, Stivener, Lane, Mastergeorge, Tindell, and Echterling. There were no opposing votes and motion carried unanimously.

9. **Consider and possible action regarding the Minor Plat for Lot 1, Block 1 of the Markum Addition, being 7.250 acres out of the I. Galindo Survey, addressed at 3915 South Old Robinson Road.** Planning and Development Director Justin French presented this item and stated the property owner proposes to construct a single-family residence on the subject site. Mr. French stated no fire hydrants exist in the general area (closest is on Hwy 77); however, the City's Volunteer Fire Department has some capabilities to haul water to remote areas of the City, and due to the proposed subdivision plat being just one lot, the City's typical street design standards may be reduced to 20 feet wide chip seal improvement with an adequate turnaround facility for fire apparatus. Mr. French stated on March 20, 2018, the Planning and Zoning Commission by a vote of 3-0-0 recommended approval of the requested waiver of fire hydrant installation, variance for the proposed lot to connect to the existing two-inch water main in S. Old Robinson Road rather than a new six-inch water main, and waiver to a flood study determining the base flood elevation, and waiver of delineating the base flood elevation on the plat from an on the ground survey. The Commission also recommended approval of the plat subject to compliance with all other outstanding City comments. Mr. French stated unless City Council grants waivers and variances, staff recommends disapproval of the plat until there is compliance with the City's minimum development criteria and other outstanding items. This will allow the plat to be acted upon within a reasonable review time, and when the issues are adequately addressed the plat can be recorded with the County Clerk so development can occur on the subject site. A motion to approve any requested waivers or variances may be accompanied with a motion to disapprove this plat pending compliance with all other outstanding items. Property owner Jeffrey Houghlin, 3509 S Old Robinson Road, Robinson, Texas 76706 was available for questions. Following discussion, Council did not have concerns with the requested waiver of the fire hydrant installation, variance for the proposed lot to connect to the existing two-inch water main in S. Old Robinson Road rather than a new six-inch water main, and waiver to a flood study determining the base flood elevation but did not feel the property owner should be responsible for the 20 feet wide chip seal improvement as presented. Councilmember Jimmy Rogers motioned to approve the requested waivers of the fire hydrant and flood study, the variance connecting to the existing two-inch water main, approved gravel in leu of the 20 feet wide chip seal improvement, and to deny the minor plat until the outstanding issues were adequately addressed. Councilmember Jeremy Stivener seconded this motion. Voting in favor: Rogers, Stivener, Lane, Mastergeorge, Tindell, and Echterling. There were no opposing votes and motion carried unanimously.

10. **Consider and possible action regarding the preliminary and final plat of the Eskew Estates Addition, being approximately 8.888 acres known as Tracts 3 and 5 of the C. O'Campo Survey, addressed at 511 S. Old Robinson Road and 312 W. Tate Avenue.** Planning and Development Director Justin French presented this item and stated the property owner proposes to preliminary plat and final plat thirty-five (35) residential lots

and two open space lots for onsite detention to be maintained by a homeowners' association. Mr. French stated the City is considering entering into a cost-sharing developer's agreement that will have the developer extend an 18" sanitary sewer line from the abandoned Lyndale Lift Station through the subject site to serve the subject site and other sites. Following successful inspection and in accordance to the final terms of the agreement, and to avoid adverse impacts to adjacent properties and provide adequate drainage with this development, the developer will likely need to detain stormwater onsite and/or make off-site drainage improvements. Mr. French stated on March 20, 2018, the Planning and Zoning Commission by a vote of 3-0-0 recommended approval of the preliminary and final plats subject to compliance with all outstanding City comments. Mr. French said Staff recommends disapproval of the both plats until there is compliance with the outstanding items have been addressed. This will allow the plat to be acted upon within a reasonable review time, and when the above issues are adequately addressed the plat can be recorded with the County Clerk so development can occur. Councilmember Brent Lane asked if the city had acquired the easement from the school. City Manager Craig Lemin stated this process has started. Councilmember Lane also asked what the benefit is by having the developer extend an "18 sanitary sewer line. Mr. Lemin said this would allow for increased capacity. Councilmember Jeremy Stivener asked if there would be a minimum lot size. Mr. French sated there is no minimum lot size in the previous ordinance which was in place when the application was received. Mayor Pro Tem Jim Mastergeorge motioned to disapprove both plats until there is compliance with the outstanding items. Councilmember Jimmy Rogers seconded this motion. Voting in favor: Rogers, Stivener, Lane, Mastergeorge, Tindell, and Echterling. There were no opposing votes and motion carried unanimously.

11. **Consider and possible action on Ordinance 2018-007 amending the FY 2017-18 Budget to increase the budget by $70,000 to purchase and install an odor control unit at the Moonlight Lift Station.** City Manager Craig Lemin presented this item and stated City Staff along with our engineers have been evaluating methods to reduce or eliminate the odor at the Moonlight Lift Station. Testing of the raw sewage at the Moonlight Lift Station and the South Pond Lift Station revealed that high levels of hydrogen sulfide gas, was being created between the time the waste left the South Pond Lift Station and arrived at the Moonlight Lift Station. Mr. Lemin said Staff tested a Vapex odor control unit at the Moonlight lift station. The unit was in service for 3 and a half days and during that time eliminated the odor, and even standing at the lift station with the access doors to the well open, the odor was barely detectable. Mr. Lemin recommended to appropriate an additional $70,000 to the Sewer Fund Budget from current year revenues, and the fund is still projected to have revenues over expenses in excess of $50,000. Councilmember Jeremy Stivener asked if there was a warranty on the Vapex system. Mr. Lemin stated 12 months. Mayor Bert Echterling and Mayor Pro Tem Jim Mastergeorge asked about weather protection for the system. Mr. Lemin stated staff could look into a protective cover for the system. Councilmember Steven Tindell motioned to approve Ordinance 2018-007 amending the FY 2017-18 Budget as presented. Mayor Pro Tem Jim Mastergeorge seconded this motion. Voting in favor: Rogers, Stivener, Lane,

Mastergeorge, Tindell, and Echterling. There were no opposing votes and motion carried unanimously.

12. **Consider and possible action on Resolution 2018-003-R awarding a no subsidy contract for Emergency Medical Services to American Medical Response Ambulance Service, Inc. d/b/a American Medical Response (AMR) for a term of five years and authorizing the City Manager to execute all documents necessary to complete this transaction.** City Manager Craig Lemin presented this item. Mr. Lemin stated the City of Robinson participates with surrounding cities to procure and provide emergency and non-emergency pre-hospital emergency medical services and ambulance transport for area residents. Mr. Lemin said on behalf of the participating cities, the City of Waco solicited Requests for Proposals (RFP) from qualified firms for emergency medical services beginning August 1, 2018. Of the four proposals received on February 1st, two providers were selected for interviews. Interviews were then conducted on February 16th and after review and analysis, the evaluation panel recommended award of the contract to American Medical Response Ambulance Service, Inc., also known as AMR. None of the proposals included a subsidy to be provided by the partner cities. All participating cities have already approved or will consider a similar resolution. Approval of this item would authorize the City Manager to execute necessary documents related to this contract. Councilmember Jimmy Rogers asked of a representative from the Robinson Volunteer Fire Department could participate on the advisory board. Mr. Lemin said he would check, but any questions could certainly be funneled through him and expressed to the board. Councilmember Rogers stated the contract appeared to do away with the continuing education funding which is currently utilized by the Robinson Volunteer Fire Department. Mr. Lemin stated during board discussion, the intent was to continue with the program, but he will ask and get back with Council regarding this assistance. Mayor Pro Tem Jim Mastergeorge motioned to approve Resolution 2018-003-R as presented. Councilmember Jimmy Rogers seconded this motion. Voting in favor: Rogers, Stivener, Lane, Mastergeorge, Tindell, and Echterling. There were no opposing votes and motion carried unanimously.

13. **Consider and possible action approving an agreement with Waste Management for the provision of Solid Waste and Recycling Services for the City of Robinson and authorizing the City Manager to sign the agreement.** City Manager Craig Lemin presented this item and said the current contract for Solid Waste Services expires June 30th. Mr. Lemin stated at the March 6th Council meeting the City Council authorized the City Manager to negotiate an agreement with Waste Management for the provision of the Solid Waste and Recycling Services for the City of Robinson. Mr. Lemin stated we have negotiated an agreement that is acceptable to both sides which provides for all the services outlined in the proposal for an initial term of 5 years with the option to renew twice for additional two (2) year terms and recommends approval. Councilmember Steven Tindell motioned to approve the agreement with Waste Management as presented. Councilmember Brenton Lane seconded this motion. Voting in favor: Rogers, Stivener,

Lane, Mastergeorge, Tindell, and Echterling. There were no opposing votes and motion carried unanimously.

14. **Consider and possible action approving the proposed rate increases for the City of Robinson's member contribution to Waco-McLennan County Public Health District**. Communications and Public Information Director Destiny DeLillo presented this item. Mrs. DeLillo stated The Waco-McLennan County Public Health District task force is requesting approval for a $.30 increase per person per year, over the five-year term of the agreement, for person's residing within the corporate limits of the member cities. Mrs. DeLillo said the City of Robinson's current contribution, as stated in section 7.5 (page 8) of cooperative agreement, is $1.50 per person for persons residing within the corporate limits of the member city. If all participating member cities approve this rate increase, an amended cooperative agreement containing the new increase will come before council for approval prior to its September 30th expiration. Mayor Pro Tem Jim Mastergeorge motioned to approve the rate increase as presented. Councilmember Steven Tindell seconded this motion. Voting in favor: Rogers, Stivener, Lane, Mastergeorge, Tindell, and Echterling. There were no opposing votes and motion carried unanimously.

15. **Discussion regarding updated draft logos for the City of Robinson.** City Manager Craig Lemin presented this item and provided additional options prepared by Marketing Alliance as requested by Council at the March meeting. Following discussion, Council requested minor adjustments to the proposed logos before making a final decision. No action was taken.

16. **Executive Session: Under the provisions of Government Code 551, the Council will meet in Executive Session to discuss:**

    a. *Executive Session pursuant to the provisions of the Texas Open Meetings Act, Chapter 551, Govt. Code, <u>Vernon's Texas Codes Annotated</u>, in accordance with the authority contained in Section 551.074 so that the City Council can deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager.*

        Council entered into Executive Session at 8:45 PM.
        Council reconvened from Executive Session at 10:35 PM.

17. **Consider and possible action regarding subject matters set forth in the executive session.**

- **City Manager –** Mayor Pro Tem Jim Mastergeorge motioned to authorize the Mayor to negotiate a contact and bring back before Council for approval. Councilmember Steven Tindell seconded this motion. Voting in favor: Rogers, Stivener, Lane, Mastergeorge, Tindell, and Echterling. There were no opposing votes and motion carried unanimously.

18. **Discussion regarding scheduling a strategic and budget planning workshop**. Following discussion between Staff and Council, the strategic and budget planning workshop is scheduled for May 5, 2018 with breakfast served at 8:00 AM, and the meeting set to begin at 8:30 AM.

19. **Councilmember requests for items to be placed on future agendas.** Mayor Pro Tem Jim Mastergeorge inquired about the Robinson ISD flags placed throughout town that are worn by the weather and need to be removed.

20. **Adjourn.** Meeting adjourned at 10:40 p.m.