

## MINUTES OF CITY COUNCIL MEETING MAY 1, 2018

1. **Call to order.** Meeting was called to order at 6:00 P.M. by Mayor Bert Echterling.
2. **Invocation.** Councilmember Jimmy Rogers provided the Invocation.
3. **Pledge of Allegiance.** Council, Staff, and Citizens joined in the Pledge of Allegiance.
4. **Roll Call.** Councilmembers present: Jimmy Rogers, Brenton Lane, Bert Echterling, Jim Mastergeorge, and Steve Janics. Councilmember Jeremy Stivener and Steven Tindell were absent.
5. **Approve Minutes from: April 3, 2018.** Councilmember Jimmy Rogers motioned to approve the minutes from the April 3, 2018 meeting as written. Councilmember Brenton Lane seconded this motion. Voting in favor; Rogers, Lane, Mastergeorge, Janics, and Echterling. There were no opposing votes and motion carried unanimously.
6. **Citizen Comments.** None.
7. **Presentation of Proclamations:**
  - a. **Public Service Recognition Week**                      **May 6-12, 2018**
  - b. **Municipal City Secretaries Week**                      **May 6-12, 2018**
  - c. **National Police Memorial Week**                      **May 13-19, 2018**

Mayor Bert Echterling presented proclamations for Public Service Recognition Week, Municipal City Secretaries Week, and National Police Memorial Week. No action taken.

8. **Presentation of Awards:**
  - a. **Sergeant Pinning** - Sergeant Vincent Otting
  - b. **Presentation of Life Saving Medals** – Officer Brandon Hajek; Sergeant Vincent Otting; Sergeant Matthew Troup; and Officer Marshal Perry.
  - c. **Presentation of Police Commendation Medal** – Jessica Casper
  - d. **Presentation of 2017 Civilian Police Employee of the Year** – Jessica Casper
  - e. **Presentation of 2017 Police Officer of the Year** – Sergeant Vincent Otting

Chief of Police Phillip Prasifka presented awards as outlined above. No action taken.

9. **Present Quarterly Investment Report.** City Manager Craig Lemin presented the Quarterly Investment Report to include the annual comparison of portfolio performance, and a summary of the quarter end results. No action taken.

- 10. Consider and possible action regarding the Final Plat for Hunton Estates Addition Phase 4, being 7.436 acres out of Tract 23 of the C. O'Campo Survey, Abstract 32, approximately addressed off Hunton Lane.** Planning and Development Director Justin French presented this item and stated the property owner proposes to final plat eighteen (18) residential lots initially approved by City Council in the Hunton Estates preliminary plat on October 9, 2007. Mr. French stated on April 17, 2018, the Planning and Zoning Commission by a vote of 4-0-0 recommended disapproval of the plat until the outstanding items are adequately addressed. Staff also recommends disapproval of the plat pending compliance with outstanding items. This will allow the plat to be acted upon within a reasonable review time, and when the above issues are adequately addressed the plat can be recorded with the County Clerk so building permits may be issued. Mayor Pro Tem Jim Mastergeorge asked if emergency access would be an issue with Lindsay Lane terminating in a cul-de-sac rather than connecting to Perry Lane. Mr. French stated no. Councilmember Brenton Lane asked about the existing drainage system. Mr. French stated to avoid adverse impacts to adjacent properties and provide adequate drainage with this development, the drainage would be redirected to the the pond maintained by the Hunton Estates Homeowners' Association. Councilmember Steve Janics motioned to disapprove the plat until the outstanding items are adequately addressed. Councilmember Jimmy Rogers seconded this motion. Voting in favor: Rogers, Lane, Mastergeorge, Janics, and Echterling. There were no opposing votes and motion carried unanimously.
- 11. Consider and possible action regarding the minor plat of Lots 1 and 2, Block 1, Lazy HBarH Addition, being approximately 12.613 acres out of the I. Galindo Survey, addressed at 2275 Hillside Drive.** Planning and Development Director Justin French presented this item and stated the property owner proposes to construct a single-family residence on proposed Lot 2 and has no immediate development plans for Lot 1. Mr. French stated on April 17, 2018, the Planning and Zoning Commission by a vote of 4-0-0 recommended approval of the requested waiver of the utility improvements and the requested variance regarding the water main pipe size, while recommending disapproval of the plat until the other outstanding items are adequate addressed. Mr. French noted the outstanding items had been addressed by the property owner since the Planning and Zoning Commission meeting. Mayor Bert Echterling motioned to approve the requested waiver, and variance, and approve the plat as presented. Councilmember Jimmy Rogers seconded this motion. Voting in favor: Rogers, Lane, Mastergeorge, Janics, and Echterling. There were no opposing votes and motion carried unanimously.
- 12. Consider and possible action on Resolution 2018-002-R authorizing the submission of the Texas Conversion to the National Incident Based Reporting System (NIBRS) Grant.** Chief of Police Phillip Prasifka presented this item. Chief Prasifka stated the Robinson Police Department Records Division currently reports crime statistics to the State of Texas using the Uniform Crime Reporting (UCR) Summary Report System (SRS) through the Texas UCR Repository. This is entered manually through Records. Chief Prasifka said the State of Texas for many years has urged agencies to utilize the National Incident Based Reporting System (NIBRS), and there is now a mandate to migrate to the NIBRS based system; that current date to change to NIBRS is September 2019. Chief

Prasifka stated the State of Texas, in an effort to assist agencies with the State mandated change to NIBRS reporting, began the Texas Conversion to the National Incident Based Reporting System (NIBRS) Grant. There have been two previous rounds of the Grant and this is the third, and most believe, final, round of the Grant. Chief Prasifka said the deadline to submit this particular grant was April 2, 2018 and was done so electronically. Chief Prasifka stated a Resolution of the City Council is a required component of the grant to receive the grant award and authorizes the City Manager to serve as the grantee's Authorized Official. Chief Prasifka noted the Resolution presented contained an error regarding the dollar amount and if approved by Council, the updated amount could be reflected in the motion. Councilmember Brenton Lane commended staff for being proactive and asked if there were any additional costs anticipated. Chief Prasifka stated although this is not a matching grant, there could be some additional migration costs. Councilmember Jimmy Rogers motioned to approve Resolution 2018-002-R with the amended dollar amount of no more than \$148,607.00. Mayor Pro Tem Jim Mastergeorge seconded this motion. Voting in favor: Rogers, Lane, Mastergeorge, Janics, and Echterling. There were no opposing votes and motion carried unanimously.

**13. Consider and possible action adopting Resolution 2018-004-R finding that Oncor Electric Delivery Company LLC's Application for Approval of a Distribution Cost Recovery Factor pursuant to 16 Texas Administrative Code § 25.243 to increase distribution rates within the City of Robinson should be denied.** City Manager Craig Lemin presented this item. Mr. Lemin stated on April 5, 2018, Oncor Electric Delivery Company LLC ("Oncor" or "Company") filed an application for approval of a Distribution Cost Recover Factor ("DCRF") to increase distribution rates with each of the cities in their service area. In the filing, the Company asserts that it is seeking an increase in distribution revenues of \$19,002,177. Mr. Lemin stated the proposed resolution authorizes the City to join with the Steering Committee of Cities Served by Oncor ("OCSC") to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy, including settlement, to pursue, and recommends approval. Councilmember Jimmy Rogers motioned to approve Resolution 2018-004-R as presented. Mayor Bert Echterling seconded this motion. Voting in favor: Rogers, Lane, Mastergeorge, Janics, and Echterling. There were no opposing votes and motion carried unanimously.

**14. Discussion regarding the Subdivision Ordinance.** Planning and Development Director Justin French provided a brief presentation to include feedback from the development community as outlined below:

- Unnecessary Waivers to Fire Hydrant Installation
- Unnecessary Variances to Minimum Water Main Pipe Sizes
- Area surveyors have a backlog; delaying development
- Platting process through P&Z and City Council takes too long
- Platting is expensive and benefits to developer are minor

Mr. French provided amendments to address that feedback to include the following:

- Waive platting to subdivide property into tracts 5 acres or less, if:
  - Adequate access for emergency responders
  - No public improvement is being dedicated
- Waive platting as prerequisite to obtaining building permit if tract is zoned AG zoning district and conforms to the minimum 5-acre lot area and if for single family residential or accessory agricultural use.
- Waive platting as prerequisite to obtaining certain building permits (ie sheds, trade permits, etc.) in other zoning districts
- Redefine adequate public infrastructure for rural areas of City

Non-AG Districts:

- Platting required for new residence or accessory dwelling permits
- Platting required for new commercial, commercial addition of 50%, accessory dwelling, or commercial CO permits.
- Platting waived for accessory buildings with existing primary use, trade permits, remodel permits, residential additions, commercial additions <50% permits.

Mr. French also provided a summary which included reservations for further consideration, additional inclusions, and future ordinance provisions to consider. Mr. French stated this item was scheduled to go before the Planning and Zoning Commission at their May meeting, and to Council for adoption at the June meeting. No action taken.

**15. Discussion regarding logo for elevated storage tank.** City Manager Craig Lemin presented this item and provided additional options prepared by Marketing Alliance as requested by Council at the April meeting. Mr. Lemin stated staff was at the point where a logo in some form has to be provided in order to move forward with the elevated storage tank. Following discussion, the overall consensus of the Council was to move forward with Logo #3 as presented to Council. No action taken.

**16. Executive Session: Under the provisions of Government Code 551, the Council will meet in Executive Session to discuss:**

- a. Executive Session pursuant to the provisions of the Texas Open Meetings Act, Chapter 551, Govt. Code, Vernon's Texas Codes Annotated, in accordance with the authority contained in Section 551.074 so that the City Council can deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager.*

*Council entered into Executive Session at 7:59 PM.  
Council reconvened from Executive Session at 8:51 PM.*

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**17. Consider and possible action regarding subject matters set forth in the executive session.**

- **City Manager** – Mayor Pro Tem Jim Mastergeorge motioned to approve the City Manager Contract for a period of two years. Councilmember Steven Janics seconded this motion. Voting in favor: Rogers, Lane, Mastergeorge, Janics, and Echterling. There were no opposing votes and motion carried unanimously.

**18. Councilmember requests for items to be placed on future agendas.** None.

**19. Adjourn.** Meeting adjourned at 8:54 p.m.