City of Robinson

111 W. Lyndale, Robinson, TX 76706-5619
Phone (254) 662-1415 • Fax (254) 662-1035
Jana Lewellen, City Secretary
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REQUEST FOR PUBLIC RECORD

I, _____, hereby request to (check one or both)

Review _____ Copy _____ the following:

_____ City Ordinance (Number/Section)_____

_____ Council Resolution _____

_____ Subdivision Plat of _____

_____ Other _____

(If additional space is required, attach a separate sheet of paper.)

If I have requested a copy I agree to pay charges of $.10 per copy if applicable.

_____ _____
Signature Print name

_____ _____
Address Phone Number

NOTE TO REQUESTOR: Response will be made within ten (10) business days of date requested.

FOR OFFICE USE ONLY

_____ _____
Received By Date Received

_____ Requested material provided on _____

_____ Requested denied because requested material not subject to the Open Records Act.

_____ Request has or will be submitted to the Texas Attorney General for an opinion.

_____ Requested material does not exist.

_____ _____
City Official Date