



## ZONING & SPECIFIC USE PERMIT (SUP) APPLICATION

1. Case: \_\_\_\_\_ Applicant: \_\_\_\_\_ Date: \_\_\_\_\_
2. Property Address: \_\_\_\_\_
3. Legal Description: (Submit certified field notes, if not subdivided with lot and block description)  
Lot(s): \_\_\_\_\_ Block: \_\_\_\_\_ Addition: \_\_\_\_\_
4. Existing Property Use: \_\_\_\_\_ 5. Proposed Property Use: \_\_\_\_\_
6. Existing Zoning: \_\_\_\_\_ 7. Proposed Zoning: \_\_\_\_\_
8. Fee paid: \_\_\_\_\_ Date: \_\_\_\_\_ *(Make check payable to the City of Robinson)*  
A) Specific Use Permit: \$250      B) Rezoning to PD: \$400      C) All Other Rezoning: \$250

9. I hereby certify that a) the information included in this application is true to the best of my knowledge, and b) I have checked to determine that no deed restrictions apply to this property that conflict with this request.

Owner: \_\_\_\_\_  
Signature (Required)

Applicant/Buyer/Agent: \_\_\_\_\_  
Signature

Owner Name: \_\_\_\_\_  
(Printed)

Applicant/Buyer/Agent: \_\_\_\_\_  
(Printed)

Address/Zip: \_\_\_\_\_  
\_\_\_\_\_

Address/Zip: \_\_\_\_\_  
\_\_\_\_\_

Work Telephone: \_\_\_\_\_

Work Telephone: \_\_\_\_\_

Hm. Telephone: \_\_\_\_\_

Hm. Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Present Owner

Applicant

Buyer

Agent

10. List names of all partners, board members, and officers of companies involved in this case, in order for the Planning and Zoning Commission to determine conflicts of interest they might have in individual cases. Failure to do so may result in delaying action on the case until the following month.

---

---

---

11. **IT IS IMPERATIVE THAT SOMEONE REPRESENT THE APPLICANT AT EACH PUBLIC HEARING TO ANSWER ANY QUESTIONS WHICH THE PLANNING AND ZONING COMMISSION, CITY COUNCIL OR PUBLIC MAY HAVE!** *The Planning and Zoning Commission holds a public hearing on each request to determine the effect of the proposed uses upon the neighborhood, traffic, utilities, public health and safety and general welfare. After receiving the report and recommendation of the Planning and Zoning Commission, the City Council also holds a public hearing on the application. Such hearings and their notices are given in accordance with State statutes and City ordinances regulating the rezoning of property and SUP requests.*
  
12. **Mail or deliver this application to:** Attn. Justin French, Director of Planning & Development  
City of Robinson  
111 W. Lyndale Drive  
Robinson, Texas 76706  
254.662.1415
  
13. In determining whether to approve, approve with conditions or deny a Specific Use Permit application, the City will consider the following criteria:
  - A. The specific use is compatible with and not injurious to the use and enjoyment of the property and surrounding properties and does not significantly diminish or impair property values within the immediate vicinity.
  - B. The establishment of the specific use does not impede the normal and orderly development and improvement of surrounding vacant property.
  - C. Adequate utilities, access roads, drainage, and other necessary support facilities have been or will be provided.
  - D. The design, location and arrangement of all driveways and parking spaces provide for the safe and convenient movement of vehicular and pedestrian traffic without adversely affecting the general public or adjacent development.
  - E. Adequate nuisance prevention measures have been or will be taken to prevent or control offensive odors, fumes, dust, noise and vibration.
  - F. Directional lighting is provided so as not to disturb or adversely affect neighboring properties.
  - G. There is sufficient landscaping and screening to insure harmony and compatibility with adjacent property.
  - H. That available community facilities and services, including the road system providing access to the proposed use, are adequate for the proposed use.
  - I. Specific determinations on the criteria shall be made in any approval, approval with conditions, or disapproval of an application for a specific use permit.
  
14. Applications for Specific Use Permit approval shall be accompanied by a **site plan** indicating existing and proposed improvements, including but not limited to drive approaches, building footprints, critical dimensions (ie. building setbacks, minimum yards), surfaces (ie. grass, gravel, asphalt, concrete), dimensioned parking spaces and (un)loading areas, curbs, wheel-stops, dumpster location, exterior lighting location and description, existing topography, tree survey, drainage/grading plan, landscaping and irrigation plan, fencing and screening plan, signage, existing and proposed utilities, and franchise utilities.