



Submittal Documents Checklist for Preliminary Plat

APPENDIX B – SUBDIVISIONS, PART III. - GENERAL REGULATIONS, per Sec. 3.3 - Required documents.

The following documents shall be submitted to the City for review:

_____ (1) Five full size copies of a legible, accurately scaled plat of the parent tract, including all adjacent land and identification of adjacent landowners. Digital files shall be in a current version of AutoCAD (.dwg) or in digital exchange format (.dxf) and shall be oriented to Texas State Plane Coordinates, NAD83. Plats shall be prepared by a registered professional land surveyor showing items A) through N) in Sec. 3.3.(c) in APPENDIX B available at https://library.municode.com/tx/robinson/codes/code_of_ordinances. In addition, the plat shall show a location map, north arrow, and the proposed subdivision name.

_____ (2) Utility layout plan. The developer shall submit at least three copies of a plat of the development showing the proposed location of all utilities and their relation to all other utilities. Show an additional ten-foot-wide utility easement to be located in the front of all lots along public right-of-way.

_____ (3) Preliminary drainage plan with location of the approximate 100-year flood plain boundary.

_____ (4) Preliminary drainage area map with drainage calculations.

_____ (5) A topographical map of the entire subdivision, and of a 100-foot-wide strip surrounding the subdivision, showing contours at two-foot intervals with all elevations referenced to city approved datum. Topographic information may be included on the plat or placed on a separate map drawn to the same scale as the above plat. The topographic map shall be an actual on-the-ground survey, or an aerial survey. A note shall be placed on the plat stating which method was used to provide the topographical map.

_____ (6) For sites not served by public sanitary sewer, the subdivider shall submit a report by an independent registered professional engineer indicating sufficient soil tests have been conducted and that the said engineer has determined the environmental suitability of each lot for safe operation of an on-site sewage facility (OSSF). The report shall determine a minimum lot size, density, and type of proposed disposal system. This report is to be submitted to the Planning and Development Department for approval and shall comply with all applicable Texas Commission on Environmental Quality (TCEQ) and Waco-McLennan County Health District regulations. (Ord. No. 2013-005, § 2, 7-2-13)

_____ (7) Completed documents submittal checklist indicating compliance with Sec. 3.3.

_____ (8) Completed application and application fee of \$150.00 to the City of Robinson.

Applicant's signature: _____